

Thame Runners Privacy Notice

Thame Runners are committed to protecting and respecting your privacy. The Membership Secretary is responsible for storing and otherwise processing any personal data you provide for the purposes of your membership, in a fair, lawful, secure and transparent way.

What personal data we hold on you

This is the information that you provide when you register with Thame Runners. The information you give us will include your name, date of birth, address, e-mail address, phone number(s), emergency contact details, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data). We also ask you to provide relevant health/disability information, for the purpose of the delivery of your safe participation in club activity.

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal details is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

- sharing personal data with coaches and/or run leaders to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with leagues, county associations, and other competition providers for entry in events;
- for funding and reporting purposes;
- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends;
- sending an annual club survey to improve your experience as a club member;
- for membership and club management ;
- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- internal club communications promoting club activity;

- publishing of race and competition results;
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose(s) of passing health data to coaches/run leaders to allow the safe running of training sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

On occasion we may collect personal data from non-members (e.g. any non-member participant who fills in a health disclaimer or form at a taster event). This information will be stored for 21 days after an event and then destroyed securely. Our lawful basis for processing data is consent. Therefore, we will also need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media pages on Facebook; Thame Runners (public) and Thame Runners Members Group (private). All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of or renew your membership with Thame Runners, you can also choose to be registered as a member of England Athletics (you will have to register with England Athletics if you ever compete for the club in competition Under UKA Rules). If you tick the box on your application/renewal form, we will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org. If you do not tick the box and then decide to compete for the club, we will need to register you with England Athletics and we will inform you at that time.

The Club does not supply any personal data it holds for this purpose to any other third party.

How long we hold your personal data

We will hold your personal data on file only for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data England Athletics hold on you will be securely destroyed after four years of inactivity on that member's account, in line with

England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

Photographs

It will be assumed that club members are happy for photographs of/including them to be shared on the Thame Runners website, and the Thame Runners and Thame Runners Members Group Facebook sites, unless they state otherwise.